

Digital Transformation Scrutiny Panel Work Programme

Responsible Body	Meeting Date	Item	Scope	Invitees/Officers	Notes
Public Transport Scrutiny Panel	Meeting 1 13 December 2023	Public Transport Survey	To consider the results of a borough-wide survey.		
Public Transport Scrutiny Panel	Meeting 1 13 December 2023	LCC Bus Improvement Plan	To enable the panel to develop an understanding of the context and vision for bus service delivery in Leicestershire		
Public Transport Scrutiny Panel	Meeting 1 13 December 2023	Assignment of tasks to panel members	To enable panel members to begin to gather relevant information to inform the panel		
Public Transport Scrutiny Panel	Meeting 1 13 December 2023	Work programming	To provisionally decide on agenda contents for upcoming meetings		
Public Transport Scrutiny Panel	Meeting 2 7 February 2024	S106 Briefing Note	To enable members to understand the link between the S106 process and public transport	Team Leader- Strategic Development, Charnwood Borough Council	
Public Transport Scrutiny Panel	Meeting 2 7 February 2024	Leicestershire County Council Officers	To discuss the 'Improving Passenger Transport through Bus Service Improvement Plan Plus and Network North Funding' report and DRT information	NA	Meeting to be moved to the day time to accommodate

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Public Transport Scrutiny Panel	Meeting 2 7 February 2024	Public Transport Providers	To discuss the provision of bus services and to include the reliability and demand of bus services. Delegates required from Kinch Bus, Arriva, Centre Bus and East Midlands Trains.	Christian Allen-Clay (KinchBus) Toby France (Arriva) Andy Allen (Arriva)	
Public Transport Scrutiny Panel	Meeting 3 27 March 2024	S106 Process	To enable members to understand the link between the S106 process and public transport	Team Leader- Strategic Development, Charnwood Borough Council	
Public Transport Scrutiny Panel	Meeting 3 27 March 2024	Public Transport Survey Update	To include the results of the Public Transport Survey following the circulation of an updated survey to Borough Councillors. Discussion should involve identifying communities not served.		
Public Transport Scrutiny Panel	Meeting 3 27 March 2024	Work Programming and assignment of tasks.	To decide on agenda contents for upcoming meetings		
Public Transport Scrutiny Panel	Meeting 4 29 May 2024	Work Programming and assignment of tasks.	To decide on agenda contents for upcoming meetings		

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Public Transport Scrutiny Panel	Meeting 5 10 July 2024	Draft Panel Report and Recommendations	To agree final version for submission to the Scrutiny Commission and Cabinet		
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